

Harper Junior High School
Band Boosters Meeting Minutes
Tuesday, November 27, 2007

I. Call to Order- *Joyce Hamaguchi*

- Joyce called the meeting to order and circulated the attendance sheet
- The Agenda order was adjusted to accommodate members who needed to leave early.
- The minutes from the October 23, 2007 meeting were approved at the end of this meeting.

II. User Fees for the IPAB Theater—*Joyce Hamaguchi and David Inns*

- Payment for the fees for use of the Instructional Performing Arts Building (IPAB) Theater at Davis High School was discussed in detail with Principal David Inns providing input. The District is requiring a user fee for “outside groups”, including the Davis Junior High Schools. This \$150 fee per performance is needed to pay the facility costs along with a percentage of the salary of the site manager. With declining enrollment in the district there is an ongoing examination of how to offset these kinds of “extra” costs. The facility is considered a joint-use facility, not just a facility for Davis High School. The school district does have priority for use of the facility.
- Joyce reminded the group that using the IPAB is optional and that the music groups could choose to have performances on their own school site. The IPAB was identified as a great performance venue both for sound quality and for the ambiance of a performance hall for the young musicians.
- The apparent discrepancy between the costs for sports programs vs. music presentations was discussed. Member’s parents reported having to supplement costs of athletic equipment, coaches, etc. for their children who choose to play in “non-core sports” such as tennis.
- It was determined that the new Superintendent of Schools will be deciding the issue of fees as a priority issue this year and making a determination for the fee structure for the 2008-09 school year.
- David Inns reported that the Harper Junior High School budget will cover the fees for the use of the IPAB this school year, 2007-08. The Harper Band Boosters (HBB) present expressed gratitude to the leadership of Harper Junior High for assuming the fees for this school year.
- The HBB will continue to monitor the decisions made at the District level and will informally solicit input from parents

regarding attitudes about fees for the IPAB use and site management.

- Joyce presented the results of Debbie Finley's inquiries about the "official name" of what has been known at the IPAB and has more recently referred to as the Brunelle Theater in honor of Richard Brunelle, a pioneer teacher in the performing arts at DHS. Until a naming ceremony, date to be determined, the IPAB moniker will remain.

III. Treasurer's Report—*Madeline Brattesani*

- Madeline provided the Treasurer's Report which includes revenue and disbursements for the period of October 30, 2007 through November 29, 2007. Projected disbursements for the remainder of the school year were reviewed. The budget is available upon request.
- Madeline requested permission to purchase Quicken bookkeeping software. A motion was made and seconded, all votes were in favor.
- The Direct Donation Drive resulted in 31 donations representing 34 students to date. The donations ranged from \$20 to \$1500 totaling \$6535. This included employer matching funds. Thirty families participate in donating to the HBB via the Nugget Scrip Program. Additional designated donations were made through United Way.
- The instruments to be purchased for the year were reviewed and prioritized by Ken Bower. The first priority is the baritone horn, followed by the bass clarinet and a baritone saxophone.
- David Inns asked about the current status of sheet music needs. Ken expressed a concern over the need to build a music library at Harper. Madeline and Joyce referred Ken to the budget line item designated for the purchase of sheet music. Ken will continue to purchase music with the existing budgeted funds. Additional funds for this purpose will be considered as needed.

IV. Band Director's Report—*Ken Bower*

- As reported above, Ken discussed his pressing needs for sheet music. After hearing Ken's prioritization of the instrument purchases, the group voted unanimously to approve the purchase of the first 3 instruments, listed in the budget and prioritized by Ken, up to \$6,500.
- HBB also approved the reduction of the instrument maintenance budget line item from \$1,000 to \$600.
- Ken reported that 2-3 students were preparing audition CDs for submission to the California State Honor Band. These CDs are due November, 30, 2007.

- Ken also showed the HBB the recording equipment he is using to make the audition CDs for the students. This equipment is also being used by Ken to record the audition CDs for the North Band Honor Band. These CDs are also due on November, 30.
- HBB voted to unanimously to pay some of the required fees for the student's submissions to the California State Honor Band. HBB will pay for the \$55 school fee as well as the \$50 director's fee. Each of the students submitting audition tapes will be required to write a check to cover their student fees of \$45. These checks will be made out to HBB so that all of the monies can be combined and one check will be issued by HBB to cover the costs listed above along with the student's individual fees in accordance with the application requirements by the California Band Directors Association.
- David Inns remarked that the Periodic Pasta Feed was a big success with the jazz band and the chorus performing while parents and friends enjoyed a pasta meal. Special thanks were given to Ken Bower for leading the new jazz band in its first performance and to Joyce Hamaguchi and Barbara Celli for "doing everything right and being everywhere at once"!

V. Winter Concert Preparations—*Joyce Hamaguchi*

- Ken Bower reported that he will be contacting DHS to assess which of their instruments his students will be able to use for the winter concert scheduled for December 4, 2007, 7 pm, at the IPAB at DHS. After he has that information he will notify Paul Harder or Cliva Mee what his instrument transportation needs are for the concert.
- Charlie Alpers provided a draft program for review by the group. A discussion ensued about adding the list of donor's names to the HBB in this program. It was decided that an email would go out on the list serve asking donors to respond if they choose to opt out of the listing of donors in this program.
- Charlie Alpers proposed adding eScrip to the fund raising options for HBB. The group agreed unanimously and an announcement will be made at the winter concert to make parents aware of this option for additional fundraising. Joyce Hamaguchi will follow-through with the necessary tasks to make eScrip available to the parents.
- The winter concert will be filmed by Channel 17. They will provide a free copy of the production to the Band Boosters. Laurie Lee volunteered to assist with editing and production of the final DVD. Due to unforeseen circumstances the DVD may not be available for holiday gifts this year. However, the DVD will be made available for purchase as soon as possible. Howard Chew

has been recruited to take photos at the concert and these will be used for the cover art of the DVD.

- The lobby/stage decorations will consist of “loaned” poinsettias from parents. These will then be taken home by parents after the concert.
- Lynn Rumery has volunteered to take charge of the concessions in the lobby. She will put her requests for snack donations on the list serve. Theresa Lucas and Cliva Mee will assist Lynn.

VI. Board of Director’s—*Joyce Hamaguchi*

- Joyce and Claire LeFlore defined the roles and responsibilities of board members for HBB. This board can have up to 11 members, with 3 being a quorum.
- A slate of board members was proposed and elected for the 2007-08 school year. The vote resulted in the following eleven parents elected to the HBB board:
Charlie Alpers, Joyce Boulanger, Madeline Brattesani, Barbara Celli, Debbie Finley, Joyce Hamaguchi, Laurie Lee, Claire LeFlore, Cliva Mee, Lynne Rumery, and Kathryn Shickman

VII. New Business—*Joyce Hamaguchi*

- Joyce requested input as to how to expedite approval of meeting minutes for HBB. After a brief discussion it was recommended that the draft minutes be sent out via email soon after the meeting. Formal review of meeting minutes will follow current procedures and approval of minutes will be voted upon at the subsequent meeting

VIII. Adjourn

- The meeting was adjourned at 8:20 pm
- There will be no HBB meeting in December.
- The next meeting will be on Tuesday, January 15, 2008 at 7 pm in the Music Room, C-16. There will be no meeting of the Band Boosters on January 22nd as originally scheduled at the beginning of the school year.

These minutes were respectfully submitted by Cliva Mee, board member, Harper Band Boosters.