



Tour Preparation Briefing

Davis High School Madrigals
Italy - Wales: June 28 – July 12, 2010

The following is a timeline for information required from you and information provided to you by Kingsway International (KI).

September 20, 2009

- Payment of \$100 per person is due

November 20, 2009

- Payment of \$300 per person is due

December 20, 2009

- Payment of \$300 per person is due

January 20, 2010

- Payment of \$750 per person is due

February 20, 2010

- Payment of \$750 per person is due

February 26, 2010 (120 days prior to departure)

- Passport copies are due
- Change to Land Only after this date, \$1,000 fee
- No more deviation applications can be accepted
- Exchange rate: KI will advise director of any adjustments

March 20, 2010

- Final payment due

March 26, 2010 (90 days prior to departure)

- Rooming List is due
- Bus list is due
- No more applications can be accepted

April 27, 2010 (60 days prior to departure)

- Last date for substitutions before charges apply

May 27, 2010 (30 days prior to departure)

- Tour Booklets received from KI with name badges and luggage tags

June 17, 2010 (10 days prior to departure)

- Director's Final Briefing received from KI with performances details
- E-ticket copies received from KI