



YOLO COUNTY CHAPTER

California Grand Jurors' Association

email: cgjayolo@gmail.com

website: <http://groups.dcn.org/yolocgja>

July 29, 2016

Patrick S. Blacklock, County Administrator
625 Court Street, Room 202
Woodland, CA 95695

Dear Mr. Blacklock,

I am writing to you as a Yolo County resident and President of the Yolo-CGJA, a chapter of the California Grand Jurors' Association, composed of Yolo County residents who are previous grand jury members. Our goals are to support the grand jury system and promote government accountability. One of our tasks is to follow up on prior grand jury recommendations.

The following pertains to the 2014-15 Grand Jury report on Collections and Probation. You responded to recommendations indicating intent to take action. Although implementation might have occurred, the public at large and succeeding grand juries are not aware of it.

In its report, the Yolo County Grand Jury recommendation **R1** was:

“By December 31, 2015, the Chief Financial Officer, in coordination with the Chief Probation Officer, shall modify the probationer monthly billing statement so that fees are identified and fully explained, including: initial fees, date, balance carried forward, new charges, adjustments, payments and current balance due by type of fees.

Here is your response to recommendation R1:

“Chief Financial Officer and Chief Probation Officer response:

This recommendation will be implemented by December 31, 2015.”

Recommendation **R3** was:

R3 By September 30, 2015, the Chief Financial Officer and the Chief Probation Officer shall establish protocols for improved communication between YCCS and Probation. These protocols shall include regular meetings, joint training, shared and updated manuals, clearly identified responsibilities, and shared access to information including probationers' account status and current contact information.

Your response to recommendation R3:

Chief Financial Officer and Chief Probation Officer response:

This recommendation is in the process of being implemented. The departments have begun meeting monthly to update manuals and define responsibilities with an expected completion by the end of December 2015. Once complete, the departments will continue meeting quarterly to maintain improved communications.

Recommendation **R4** was:

R4 By September 30, 2015 the Chief Financial Officer shall create and publish quarterly reports indicating fees billed, fees collected, outstanding balances (accounts receivable) and amounts in delinquency (aging reports).

Your response to recommendation R4:

Chief Financial Officer response:

This recommendation will be implemented by September 30, 2015.

Recommendation **R5** was:

R5 By December 31, 2015, the Chief Financial Officer, in coordination with the Director of Human Resources, shall determine if additional staffing or funding is needed to efficiently process returned mail.

Your response to recommendation R5:

Chief Financial Officer and Director of Human Resources response:

This recommendation will be implemented by December 31, 2015.

Please provide us with a specific update with respect to progress on this grand jury recommendation.

We would appreciate your response by August 31, 2016. You may send your response electronically to: Barbara Sommer at cgjayolo@gmail.com. Please note that we will share this letter and your response with the current Yolo County Grand Jury, the advising judge, and the public.

Sincerely,

James O. Painter
President, Yolo Chapter, CGJA
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