



YOLO COUNTY CHAPTER

California Grand Jurors' Association

email: cgjayolo@gmail.com

website: <http://groups.dcn.org/yolocgja>

May 31, 2013

Mindi Nunes, Director
Division of Administrative Services
626 Court Street, Room 202
Woodland, CA 95695

Dear Director Nunes,

I am writing to you as a Yolo County resident and President of the Yolo-CGJA, a Chapter of the California Grand Jury Association, composed of Yolo County residents who are previous grand jury members. Our goals are to support the grand jury system and promote government accountability. One of our tasks is to follow up on prior grand jury recommendations.

The following pertains to the 2010-11 Grand Jury report on the Department of General Services. As Director of the newly formed Division of Administrative Services, you responded to a recommendation indicating intent to take action. Although implementation might have occurred, the public at large and succeeding grand juries are not aware of it.

In its report, the Yolo County Grand Jury recommendation **R1** was:

“The HR department needs to ensure that all employees are kept up to date about employee policy and procedures and provide a contact if employees have any questions. This could be accomplished by having a Human Resources representative attend monthly DGS meetings several times a year.”

Here is your response to recommendation **R1**:

“Human Resources will create a system which will require department heads to verify they have kept employees up to date on policy and procedure changes.”

Supporting documentation is online at <http://groups.dcn.org/yolocgja>, under the Specifics link.

Please provide us with a specific update on your responses to these grand jury recommendations.

We would appreciate your response by July 15, 2013. You may send your response electronically to: Barbara Sommer at cgjayolo@gmail.com. Please note that we will share this letter and your response with the current Yolo County Grand Jury, the advising judge, and the public.

Sincerely,

Barbara Sommer
President, Yolo Chapter, CGJA
530.756.7553