



County of Yolo

Office of the County Administrator

Mindi Nunes
Deputy County Administrator

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July 19, 2013

VIA ELECTRONIC MAIL ONLY

Barbara Sommer

RE: 2010-11 Grand Jury Report

Dear Ms. Sommer:

Thank you for writing to the Human Resources Division regarding the 2010-11 Grand Jury Report related to the Department of General Services. The County appreciates active community engagement in the operations and policies of the County.

In response to the Grand Jury recommendation to ensure employees are kept up to date about employee policies and procedures, Human Resources has implemented an HR mobile system to visit every site in the county twice annually. HR Mobile distributes policy and procedure information to employees. Human Resources also delivers mandatory training on all new policies and requires departments document when they have delivered required trainings.

Please feel free to contact me or Gina Rowland, HR Manager, for additional information regarding HR policies and procedures.

Sincerely,

Mindi Nunes
Deputy County Administrator