



Yolo County Housing

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Sent Via Email

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YOLO COUNTY CHAPTER
California Grand Juror's Association
Attention: Barbara Sommer, President
cgjayolo@gmail.com

Subject: Response Update to Grand Jury Recommendations

This letter is in response to your correspondence dated April 24, 2013, in which you request information regarding Yolo County Housing's (YCH's) implementation of two recommendations contained in the 2009-2010 Yolo County Grand Jury Report.

In accordance with recommendation **10-19**, YCH has added the following essential function statement to all job descriptions:

"Abide by the YCH Risk Control Policy Statement assuring the highest level of safety and well being of residents, tenants, employees, volunteers and visitors, abiding by all applicable laws and regulations which govern the health and safety of all, and employing risk control methods where feasible to prevent and control losses. Report any observed or reported health, safety, and risk concerns to your supervisor, a member of the management team, or member of the YCH risk control committee".

Staff are coached and regularly evaluated on this essential function. It is formally addressed in their annual performance evaluation.

In accordance with recommendation **10-20**, YCH addresses risk and safety concerns with tenants at the quarterly resident meetings held in January, April, July and October. YCH issues an Annual Report and Calendar to all residents, tenants and landlords throughout their portfolio which provides risk mitigation and emergency preparedness information. Recently YCH, in partnership with residents, developed and implemented the Community Awareness Support Team (CAST) program which provides training to a volunteer group of residents in disaster and community preparedness, emergency response, neighborhood watch, and CPR/First Aid. The CAST goal is to assist in the event of emergencies and help keep their communities safe.

We trust that this information is fully responsive to your request. Thank you for your interest and follow up. Please don't hesitate to contact me if you need further information.

Sincerely,

Lisa A. Baker
Chief Executive Officer

Working together to provide quality affordable housing and community development services for all